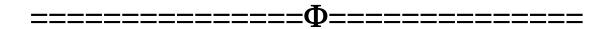
CONFIDENTIAL ESTATE PLANNING INFORMATION





Law Offices Of

MICHAEL J. WITTICK

A Professional Law Corporation

PERSONAL INFORMATION - YOU

Referred by:	Date Prepared:
Name	Phone/Fax
CLIENT #1: Full Legal Name:	
_	
City:	State:
•	Zip Code:
	Soc. Sec. #:
· · · · · · · · · · · · · · · · · · ·	
	Age:U.S. Citizen: YES NO
- ·	Occupation:
Business Address:	
	State: Zip Code:
Business Phone:	Own Business ? YES NO
Signature Name:	
· · · · · · · · · · · · · · · · · · ·	
•	State:
	Zip Code:
· · · · · · · · · · · · · · · · · · ·	Soc. Sec. #:
	Age:U.S. Citizen: YES NO
· · · · · · · · · · · · · · · · · · ·	
Employer:	Occupation:
Business Address:	
	State:Zip Code:
Business Phone:	Own Business ? YES NO
Date of Marriage or Domestic Pa	DR DOMESTIC REGISTERED PARTNERS: tnership: triage agreement ? YES NO (If so, please furnish a copy)
If YES, what kind of estate plann	NNING: ly completed will, trust or estate planning? YES NO ng and when ?

PERSONAL INFORMATION – YOUR BENEFICIARIES

YOUR CHILDREN: Please indicate any children who are adopted. Under "Parent(s)", please use "JT" if both spouses are parents, "H" if husband is the parent, "W" if wife is the parent, "S" if you are a single parent.

Full Legal Name	Parent(s)	Birth Date	
Occupation:	Grandchildren:		
Specific Wishes with respect to Inheritance:			
Specific Wishes with respect to inheritance			
Full Legal Name	Parent(s)	Birth Date	
Occupation:	Grandchildren:		
Specific Wishes with respect to Inheritance:			
Full Legal Name	Parent(s)	Birth Date	
Occupation:	Grandchildren:		
Specific Wishes with respect to Inheritance:			
Full Legal Name	Parent(s)	Birth Date	
Occupation:	Grandchildren:		
Specific Wishes with respect to Inheritance:			
Full Legal Name	Parent(s)	Birth Date	
Occupation:	Grandchildren:		
Specific Wishes with respect to Inheritance:			
Full Legal Name	Parent(s)	Birth Date	
Occupation:	Grandchildren:		
Specific Wishes with respect to Inheritance:			
1			

	THER DEPENDENTS Friends or relatives who depend Il Legal Name	d upon either of you for part of their sup Relationship	port.
Q	UESTIONS ABOUT YOUR CHILDREN OF	R OTHER BENEFICIARIE	ES
1.	Do any of your children or beneficiaries receive governments because of a disability or handicap?		O
2.	Do any of your children or beneficiaries have special e or physical needs?		О
3.	Are any of your children or beneficiaries institutionalization	zed? YES N	О
4.	If you answered YES to any of the above questions, pledisability and the type of disability involved?		
5.	Do any of your children or beneficiaries have any othe circumstances that concern you? If YES, please describe:	YES N	O
Ple mi	ease provide the names of GUARDIANS if you or your nor children. Please use Full Legal Names and Relation	spouse were unable to care for yonship to you.	our
Ini	tial guardian(s):	Relationship	
1 st	Successor guardian(s):	Relationship	
2 ^{no}	Successor guardian(s):	Relationship	

PERSONAL INFORMATION - BACKGROUND

QUESTIONS ABOUT YOU (AND YOUR SPOUSE)

	Oo you (or your spouse) have any health problems of YES, please describe:	?	YES	NO
	Are you or your spouse receiving Social Security, for a disability or handicap? If so, please describe:			enefits
I	Have either you (or your spouse) been divorced or ff YES, date(s) of Divorce(s) or Death(s):		YES	NO
ŀ	Please furnish a copy of any property settlement a	greements.		
4. D	Oo you have a specialist managing your financial/i	nvestment objectives?	YES	NO
5. D	Oo you have a specialist managing your insurance	needs in the following are	eas?YES	NO
	Disability and/or Long Term (YES	NO
	Life Insurance?		YES	NO
	Property & Casualty Insurance	2	YES	NO
	Business Liability Insurance		YES	NO
6 A	are you confident that your current plan prevents t	ha court from datarminin	a who wil	l ha tha
	dians of your minor children?	ne court from determining	g who wh YES	NO
guai	dians of your inmor children:		1 L5	110
	are you confident that your current plan protects y	• •	ement in	a
nurs	ing home and provides clear instructions for in ho	ome healthcare?	YES	NO
8. A	are you confident that your current plan will preve	ent the IRS from taking be	tween 40	% of
	life insurance proceeds from your family?	8	YES	NO
9. D	Ooes your current plan avoid estate taxes at an app	roximate 40% rate?	YES	NO
10	Are you confident that your current plan protects	vour surviving spouse ch	ildren an	d other
	eficiaries from creditors, lawsuits and failed marri		YES	NO
00110			122	1,0
11.	Have you taken steps to protect your children's in	heritance in the event you	ır survivii	ng
spou	ise chooses to remarry	•	YES	NO
VΩ	UR ADVISORS ON YOUR ESTATE P	LANNING TEAM		
10			ephone	
Atto	rney	•		
Acc	ountant			
Fina	ncial Advisor			
Life	Ins. Agent			
Pron	perty & Casualty Ins. Agent			
	ness Liab. Ins. Agent			

PERSONS TO ACT FOR YOU

GENERAL INSTRUCTIONS:

FOR CLIENT #1: (In order of preference)

If you were unable and/or unavailable to make decisions for yourself, who would you want to make decisions for you with regard to your property and assets? You may name a husband and wife on one line if you wish them to serve together.

Full Legal Name:	Address (Street, City, State)
1 st	
2 nd	·
3 rd	
4 th	
FOR CLIENT #2: (In order of preference)	
Full Legal Name:	Address (Street, City, State)
1st	•
2 nd	
3 rd	
4 th	
FOR CLIENT #1: (In order of preference) Full Legal Name 1st	ose pertaining to medical treatment. Address (Street, City, State)
2 nd	
3 rd	
4 th	
FOR CLIENT #2: (In order of preference)	
Full Legal Name	
1^{st}	Address (Street, City, State)
and	Address (Street, City, State)
2 nd	Address (Street, City, State)
2 nd	Address (Street, City, State)

YOUR CONCERNS AND OBJECTIVES

Please rate the importance to you of the following concerns:	Least – Most
PROTECTION FOR YOURSELF	
MAINTAINING CONTROL OF YOUR ASSETS AVOIDING PROBLEMS IN CASE OF MENTAL DISABILITY AUTHORIZE RELEASE OF PROTECTED HEALTH CARE INFO AVOIDING NURSING HOME COSTS AVOIDING LIFE SUPPORT CREDITOR PROTECTION PROTECTION OF RETIREMENT	1 2 3 4 5 1 2 3 4 5 1 2 3 4 5 1 2 3 4 5 1 2 3 4 5
PROTECTION OF CHILDREN OR GRANDCHILDREN OR BENI	
GUARDIANSHIPS FOR PROTECTION OF MINOR CHILDREN PROTECTION OF ADULT CHILDREN OR BENEFICIARIES PROTECTION OF GRANDCHILDREN FOR SPECIAL NEEDS CHILDREN &/OR GRANDCHILDREN CREDITOR PROTECTION DIVORCE PROTECTION PROMOTE FAMILY VALUES EVEN AFTER YOU ARE GONE FROM INHERITANCE PASSING TO CHILD'S SPOUSE FROM CHILD'S MISMANAGEMENT OF INHERITANCE	1 2 3 4 5 1 2 3 4 5 1 2 3 4 5 1 2 3 4 5 1 2 3 4 5
PROTECTION FOR YOUR SPOUSE	1 2 3 4 5
ASSURE STANDARD OF LIVING FOR SURVIVING SPOUSE CREDITOR PROTECTION FROM INHERITANCE PASSING TO NEW SPOUSE UPON REMARRIAGE	1 2 3 4 5 1 2 3 4 5 1 2 3 4 5
PASS MAXIMUM WEALTH TO FAMILY OTHER MEMBERS	1 2 3 4 5
AVOIDING JUDICIAL PROCEDURES	
AVOIDING CONSERVATORSHIPS AVOIDING PROBATE	1 2 3 4 5 1 2 3 4 5
TAX CONCERNS	
AVOIDING OR REDUCING ESTATE TAXES AVOIDING OR REDUCING INCOME TAXES AVOIDING OR REDUCING GIFT TAXES STRETCHING OUT TAY DEFERRED BAYMENTS OF	1 2 3 4 5 1 2 3 4 5 1 2 3 4 5
STRETCHING OUT TAX DEFERRED PAYMENTS OF RETIREMENT PLANS AS LONG AS POSSIBLE AVOIDING CAPITAL GAINS TAXES UPON SALE	1 2 3 4 5 1 2 3 4 5

YOUR CONCERNS AND OBJECTIVES

Please rate the importance to you of the following concerns:	Least – Most
AVOIDANCE OF DISPUTES	
RETAINING FAMILY MANAGEMENT OF FINANCIAL AFFAIRS AVOIDING WILL OR TRUST CONTEST &/OR	1 2 3 4 5
FRIVOLOUS LAWSUITS UPON DEATH	1 2 3 4 5
DISINHERITANCE OF A FAMILY MEMBER	1 2 3 4 5
CLARITY AND ORGANIZATION IN PLANNING OF ASSETS	1 2 3 4 5
BUSINESS CONCERNS	
BUSINESS ENTITY FORMATION	1 2 3 4 5
CREDITOR PROTECTION	1 2 3 4 5
BUY SELL AGREEMENT	1 2 3 4 5
BUSINESS SUCCESSION PLAN OR EXIT STRATEGY	1 2 3 4 5
PLAN TO MANAGE FAMILY BUSINESS	1 2 3 4 5
CHARITABLE PLANNING	
CHARITABLE INTENT	1 2 3 4 5
INCOME TAX DEDUCTION	1 2 3 4 5
SUPPLEMENT TO INCOME	1 2 3 4 5
REDUCTION OF GROSS ESTATE	
OTHER GOALS, DREAMS OR ITEMS TO DISCUSS. plan to address all of your hopes, fears and wishes. Please list want included or wish to discuss, including Pet Trusts, using provide incentives for your heirs, handling digital or spec	st any other items you ng trust provisions to
collections, art etc.)	

YOUR ASSETS AND LIABILITIES

INSTRUCTIONS FOR COMPLETING ASSET SECTION:

<u>IMPORTANCE</u>: Your representations will be relied upon in planning your estate.

TYPE: Immediately after the heading is a brief explanation of what property you should list.

<u>OWNER</u>: When filling out this very important category, if owned as a single person, use "I", if as CLIENT #1, use "C1", if as CLIENT #2, use "C2", if held in joint tenancy with a spouse, use "JTS", if in joint tenancy with someone other than your spouse, use "JTO", if held in tenancy in common with your spouse, use "TCS", if in tenancy in common with another, use "TCO", if in Community Property with spouse, use "CP", use "T" if held in trust and if you cannot determine how owned, use "?".

CASH ACCOUNTS. TYPE: Checking Account "CA"; Savings Account "SA"; Cert. of Deposit "CD". Do not include retirement or tax deferred accounts here. Do not include retirement or tax deferred accounts here **EVIDENCE OF TITLE**: Signature card or the document you signed to set up the account. Name of Institution Type Account Number Amount TOTAL: INVESTMENT ACCOUNTS. TYPE: Money Market "MM", investment "I", cash management "CM", Mutual Funds "MF". Do not include retirement or tax deferred accounts here. EVIDENCE OF TITLE: The document you signed to set up the account or the account statement. Name of Institution Type Account Number Owner Amount TOTAL: STOCK CERTIFICATES AND BOND INSTRUMENTS. TYPE: Publicly traded stocks only, NOT family or nonpublicly traded stock which should be listed under BUSINESS, PARTNERSHIP AND PROFESSIONAL INTERESTS. EVIDENCE OF TITLE: Stock Certificates and/or Bond Instruments. Number Fair Market Name of Company Owner of Shares Value TOTAL:

PERSONAL EFFECTS. TYPE: Vehicles, boats, furniture, antiques, collections, jewelry, furs, art etc. EVIDENCE OF TITLE: Registration or title issued by your state, bill of sale, receipt, cancelled check etc. Please give a lump sum value for miscellaneous. Valuable items should be catalogued, photographed and insured.

Description of Ite	em		Owner	Va	lue
				_	
			TOTAL:	_	
RETIREMENT EVIDENCE OF THE	NT PLANS. TY	PE: Pension, Profit Sharir signed to set up plan, summ	ng, HR 10, IR	A, SEP, 401(k)	etc.
Type of Plan	Company	Account #	В	eneficiary	Value
				 -	
				TOTAL:	
LIFE INSUR	ANCE. TYPE: t	erm, whole life, split dollar	, group life. I	EVIDENCE OF	TITLE: The
policy itself, includi	ng all endorsements ar	nd amendments and/or the	original applic	cation	
Company		Po	dicy Numbe	ar .	
		Owner			
Company		Po	olicy Numbe	er	
Insured		Owner		Type_	
		Cash Value			
Company		Po	olicy Numbe	er	
		Owner			
		Cash Value			
Company		Po	olicy Numbe	er	
			-		
Death Benefit		Cash Value		71	

Company		Policy Number	
	Owner		
	Cash Value_		
Company		Policy Number	
Insured	Owner	roney rumber	Type
	Cash Value_		
	TOTAL D	EATH BENEFIT OF	N C1:
	TOTAL D	EATH BENEFIT O	N C2:
LIABILITY INSUR and amendments and/or the or	ANCE. EVIDENCE OF The riginal application	TLE: The policy itself	, including all endorsement
	liability insurance policy?_nce Policy? Policy?		
ANNUITIES.			
Company		Account Number	
	Owner		
	Cash Value_		
Company		Account Number	
	Owner		
	Cash Value		
Death Beliefit	Cash varue_		_
Company		Account Number	
Annuitant	Owner		Type
Death Benefit	Cash Value_		_
Company		Account Number	
	Owner		
	C1- V-1		
Douth Benefit	TOT	AL DEATH BENEF	_ IT:
MONEY OWED TO EVIDENCE OF TITLE: Pro	YOU. omissory note, written contract, or	other documents creating	g right to receive payment.
Name of Debtor	Owed to	Debt Type	Amount Owed
		TOTA	

BUSINESS, PARTNERSHIP, PROFESSIONAL, OIL, GAS INTERESTS.

BUSINESS TYPE: Privately owned (nonpublicly traded) corporations, general or limited partnerships, LLCs and sole proprietorships, oil, gas and mineral interests

BUSINESS EVIDENCE OF TITLE: Stock certificate, partnership agreement, buy-sell agreements, fictitious name affidavit, balance sheet, or registration of title issued by state, bill of sale.

OIL, GAS AND MINERAL INTEREST TYPE: Lease, overriding royalty, fee mineral estate, working interest, pooling agreement, etc. **OIL, GAS, MINERAL EVIDENCE OF TITLE**: Lease agreement, deed, royalty agreement, farmout agreement, pooling agreement or other agreement you signed to create the interest

Name of Business Interest	Type (of Entity	Owner	%	Value of Interest
Business Continuation: Ho	w will the owner's	family receiv	e the wealth	of the	e Business ?
Name of Oil, Gas and Mine	eral Interests	Owner	Ownersh	nip %	Value of Interest
REAL PROPERTY. land contract interest. EVIDEN PROPERTY TAX BILL. TITL "I", if as CLIENT #1, use "C1", joint tenancy with someone othe "TCS", if in tenancy in common owned, use "?". ASSESSED VA General Description and/or	E: When filling out the first of the filling out the first of the filling out the first of the first of the filling out the first of the filling out the first of the filling out the filling	EASE FURNISI this very important "C2", if held in e "JTO", if held CO", use T if he purposes. BAS e % Ma	H A COPY Of the category, if joint tenancy in tenancy in celd in trust and IS: the amount rket Value	F THE owned with a commo l if you at paid the Asses	DEED AND LATES as a single person, use spouse, use "JTS", if in with your spouse, use a cannot determine how for the property seed Value Basis
ANTICIPATED INHI TYPE: Gifts, inheritance or judg EVIDENCE OF TITLE: Copie	ment proceeds that you	u expect to recei	ve some time i		
Description	From Whom	To W	hom	•	Value of Interest
OTHER ASSETS. Description		Ov	vner		Value

SUMMARY

ASSETS	CLIENT #1	CLIENT #2	TOTAL
CASH ACCOUNTS:			
INVESTMENT ACCOUNTS:			
STOCKS AND BONDS:			
PERSONAL EFFECTS:			
RETIREMENT PLANS:			
LIFE INSURANCE:			
ANNUITIES:			
MORTGAGES, NOTES ETC.:			
BUS., PART., AND PROF. INT.:			
OIL, GAS AND MINERAL:			
REAL PROPERTY:			
ANTICIPATED INH., GIFT ETC:			
OTHER ASSETS:			
TOTAL ASSETS	GROSS ESTA	TE	
LIABILITIES	CLIENT #1	CLIENT #2	TOTAL
LOANS PAYABLE			
ACCOUNTS PAYABLE			
REAL ESTATE MORTGAGE(S) RESIDENCE OTHER			
CONTINGENT LIABILITIES			
LOANS AGAINST LIFE INS.			
UNPAID TAXES			
OTHER OBLIGATIONS			
	TOTAL LIAB	LITIES	
	NET ESTATE		,